

INNER SPACE PROJECT
7th-9th DECEMBER 2020
PRODUCTION SCHEDULE



Date	Start Time	End Time	Activity	Location	Staff Required	Person Responsible
Monday 7th December	09:30	10:30	PPD 1		~	All Design Team
	14:00	16:00	Collect Dancefloor	Dock	~	Ewan F, Reegan G, Chloe C
	14:00	16:00	Collect Bars + Ropes	Dock	~	Pippa R, Fraser M, Anne P
	14:00	16:00	Collect Rigging Equipment	Dock	~	Pippa R, Fraser M, Anne P
	14:00	16:00	Collect Cloths & Bobbins	Ath, Chandler, Gods	~	Ewan F, Reegan G, Chloe C
	14:00	16:00	Collect Haze and Fluid	Venues	~	Reegan G
	14:00	16:00	Collect Speakers	Venues/AV	~	Leo W, Caitlin R, Viola F, Maddy F
	14:00	16:00	Collect Cables	Venues/AV	~	Leo W, Caitlin R, Viola F, Maddy F
	14:00	16:00	Issue Resolution	AGOS	~	All Design and Management Team
	16:15	17:00	General Meeting	~	~	All Design and Management Team
Tuesday 8th December	09:30	09:35	Briefing	AGOS	Steve or Ros	Reegan G
	09:35	10:30	Lay Dancefloor	AGOS	Malki	Chloe C, Caitlin R, Anne P, Reegan G
	09:35	11:00	Rig lights, Label and Add Gels	AGOS	Steve or Ros	Ewan F, Viola F, Maddy F, Chloe C
	09:35	11:00	Rig Speakers and Label	AGOS	Steve or Ros	
	10:30	11:00	Hang Cloths on tab tracks	AGOS	Steve or Ros	
	11:00	11:15	Break			
	11:15	12:00	Rig lights, Label and Add Gels	AGOS	Steve or Ros	Ewan F, Viola F, Maddy F, Chloe C
	11:15	12:00	Rig Speakers and Label	AGOS	Steve or Ros	
	11:15	12:30	Hang Cloths on tab tracks	AGOS	Steve or Ros	
	12:00	12:30	Set up Sound Control	AGOS	Steve or Ros	
	12:00	12:30	Set up Lighting Control	AGOS	Christoph or Dave	
	12:30	13:30	Lunch			
	13:30	15:00	Hang Bars with Cloths & Fix Doors Open	AGOS	Steve	
	15:00	15:30	Set up & Dress Rooms	AGOS	Steve or Ros	
	15:00	17:30	Lighting Programming, Focusing, Adjustments & Plotting	AGOS	Steve or Ros	
	15:30	17:30	Sound Check/Troubleshooting	AGOS	Clare or Barry	
	17:30	18:30	Din Dins			
	18:30	19:20	Lighting Programming & Plotting	AGOS	Steve or Ros	
	18:30	19:20	Sound Design Adjustments	AGOS	Steve or Ros	
	19:20	19:30	Tidy Up and Collect Props	AGOS	Steve or Ros	
Wednesday 9th December	09:30	09:35	Briefing	AGOS	Steve or Ros	Reegan G
	09:35	11:00	Technical Rehearsal	AGOS	Steve or Ros	
	11:00	11:15	Break			
	11:15	12:30	Technical Rehearsal + Recording	AGOS	Steve or Ros	
	12:30	13:30	Lunch			
Date	Start Time	End Time	Activity	Invited Audience	Staff Required	Person Responsible
	13:30	14:00	Set Up			
	14:00	14:10	Shout Check			
			Crew in Position, Workers Off			
			House Open, Audience In			
	14:10	14:20	Performance 1	Group C		
	14:20	14:35	House Closed, Workers On			
			Clean Surfaces, Reset Bouquet and Cues			
			Shout Check			
			Crew in Position, Workers Off			
			House Open, Audience In			
	14:35	14:45	Performance 2	Group D		
	14:45	15:00	House Closed, Workers On			
			Clean Surfaces, Reset Bouquet and Cues			
			Shout Check			
			Crew in Position, Workers Off			
			House Open, Audience In			
	15:00	15:10	Performance 3	Staff		
	15:10	15:15	House Closed, Workers On			
			Clean Surfaces			
	15:30	16:30	Din-Dins			
	16:30	19:30	Remove Props from Performance Areas		Steve or Ros	
			De-Rig Tab Track Cloth		Steve or Ros	
			De-Rig Lighting		Steve or Ros	
			De-Rig Speakers		Steve or Ros	
			De-Rig Bars and Masking		Steve or Ros	
			Disconnect Control		Steve or Ros	
			Return Gels and Gobos		Steve or Ros	
			Return Bars + Ropes		Steve or Ros	
			Return Rigging Equipment		Steve or Ros	
			Return Cloths & Bobbins		Steve or Ros	
			Return Lights		Steve or Ros	
			Return Speakers		Steve or Ros	
			Return Cables		Steve or Ros	
			Take up Dancefloor		Malki	Chloe C, Caitlin R, Anne P, Reegan G
			Return Dancefloor		Steve or Ros	
			Take bulky props to the Dock - desk, armchair, kitchen chair		Steve or Ros	
			Return non-wallace bulky props to where we found them in RCS		Steve or Ros	
Thursday 10th December	14:00	16:00	Return all props to Wallace Studios		~	Reegan G, Liz G, Caitlin R, Anne P