



Hazards	Required equipment
Incorrect lifting techniques or inadequate staffing Falling objects while working at height Manual handling/ work at height Poor lighting in venue & get in Manual handling of heavy or unusually weighted elements of scenery or equipment Chain Spill	Steel toe capped shoes Inspection lamps or working lights Tool lanyards (personal or provided) Hard hats (when overhead work is taking place) Orange Flashing Light (to signify overhead work is taking place) Signs on doors to indicate overhead work is taking place in the auditorium.

Operational Procedure

This operation must only be carried out by trained, competent personnel & with staff supervision
 Overhead work defined as any situation where personnel are at risk of being struck by items coming from above

General

1. Tie back long hair
2. Remove all items of loose clothing & jewellery
3. Wear steel toe capped shoes
4. Keep hard hats readily available

Venue Set Up

1. Ensure there is sufficient lighting
2. Turn on orange light if overhead work is taking place. Place signs on doors informing that overhead work is taking place in the auditorium.
3. Prep equipment ahead of time (baskets, line on catwalks)
4. All weight calculations will be done and approved ahead of time.

During install

1. Lifting/flying operations should be only called by the TSM
2. Each manual lift should be planned and clearly communicated to the people involved in the lift.
3. Ground staff to wear hard hats during any overhead work.
4. Ensure truss is secured with safety
5. Ensure there are adequate number of available trained people to haul heavy objects.

When Finished

1. Return any equipment or tools not being used
2. When overhead work complete orange flashing light can be switched off and hard hats removed. Signs removed from doors. TSM/Staff discretion

It is forbidden for anyone under the influence of drugs, alcohol or reaction impairing medication to engage in work activities anywhere on Stage level, Grid or Fly Floors.