

RCS Risk Assessment Form

ASSESSMENTS TO BE COMPLETED BEFORE STARTING NEW ACTIVITIES/TASKS

Task/Activity/Area: AUDIENCE	Persons At Risk: EMPLOYEES/STUDENTS/AUDIENCE	Reference: PTM1 INNERSPACE '23	Initial Assessment Date: 11-Dec
Department: STAGE MANAGEMENT	Risk Assessment WITHOUT Controls: VERY HIGH / HIGH/ MEDIUM / LOW	Risk Assessment WITH Controls: VERY HIGH / HIGH/ MEDIUM / LOW	Last Assessment Date: 11-Dec
Site/Location: NEW ATHENAUUM THEATRE	Assessor: Signature:	Reviewed By: Signature:	

Hazard <i>Something with the potential to cause harm</i>	Consequence <i>The effect of that harm</i>	Without Control Measures Ri (L x C)	Control Measures	With Control Measures Ri (L x C)
Obstructions to entrance/exit of venue	Trips, falls, bruising, lacerations	3 x 3 = 9 (MED)	Clear directions for movement and any major obstructions are removed from main walkways Audience have competent general safety knowledge Audience given safety talk Any objects that can cause injury are to be completely removed or marked/covered to reduce injury	1 x 2 = 2 (LOW)
Raised platforms/set	Trips, falls, bruising, lacerations	3 x 3 = 9 (MED)	Sharp edges covered or marked for in low light visibility Audience have competent awareness of surroundings	2 x 2 = 4 (LOW)
Low lighting visibility	Trips, falls, bruising, lacerations, concussion	4 x 4 = 16 (HIGH)	Enough light is available Glow tape on floor Major obstructions removed and loose cables on floor taped down and marked clearly Audience have awareness of how low lighting affects vision and the danger	3 x 2 = 6 (LOW)
Flying scenery/masking during perf.	Bruising, lacerations, concussion	4 x 4 = 16 (HIGH)	Fly cues are communicated only when safe to do so ASMs are aware of when and where any masking is being flown and ensure audience is clear Audience are made aware of flying set pieces	3 x 1 = 3 (LOW)
Heavy haze	Trips, falls, bruising, low visibility	3 x 4 = 12 (HIGH)	Haze will be controlled Sensible amount of haze used Audience aware of the use of haze in safety talk	3 x 1 = 3 (LOW)
Equipment and cabling on floor	Trips, falls, bruising	4 x 3 = 12 (HIGH)	Equipment will be marked with identification tape Cabling secured to ground and made visible for low lighting Audience made aware of potential trip hazards in safety talk	3 x 1 = 3 (LOW)

Real food as props	Anaphylactic shock, choking, sickness, contamination, allergic reaction	4 x 5 = 20 (VERY HIGH)	Food props are marked with a 'do not eat' sign and audience told not to eat Included in pre-event safety talk Audience should make any known allergies apparent to staff/event crew	3 x 2 = 6 (LOW)
Fire alarm/evacuation procedure	Panic, slips, trips, falls	2 x 2 = 4 (LOW)	No fire alarms are planned during the performance, if alarm goes off then normal evacuation of building will commence Audience given safety talk Working lights will come on and ASM/SM will guide audience to the nearest available fire exit (front doors of renfre Street campus)	1 x 1 = 1 (LOW)
Obstructed fire exit signs	Panic, confusion, slips, trips, falls	3 x 5 = 15 (HIGH)	Additional fire exit signs will be hung where there is no clear fire exit Crew on hand to guide audience to fire exit	1 x 1 = 1 (LOW)

FURTHER ACTIONS/MEASURES REQUIRED	Target Date:	Responsible Person:	Completion Date:

Tutor/Lecturer/Production Manager - Comments

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